



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

MARIA MERCEDES HARDWARE & GENERAL MERCHANDISE  
Infanta, Quezon

Sir/Madam,

The attached Purchase Order No. 2025-07-0653 are already approved so NOTICE is given to MARIA MERCEDES HARDWARE & GENERAL MERCHANDISE for the purchase of laboratory supplies and materials for BSA requested by V. CORONACION – INFANTA with PR No. 2025-02-0728. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on : AUG 20 2025

Name of the Representative of the of the Bidder: MARIA MERCEDES HARDWARE & GENERAL MERCHANDISE

  
Authorized Signature: \_\_\_\_\_